



the Jane Goodall Institute

Career Opportunities

The Jane Goodall Institute is currently seeking applicants for the following position:

Position Title

Health Project Manager, DRC Office

Department

Africa Programs, DRC Office

Reports To

Executive Director, DRC

Location of Employment

Goma, Democratic Republic of Congo

Position Summary

The **DRC Health Project Manager** is a full-time position based in Goma. The JGI DRC team currently consists of 15 employees. This includes program team members who spend up to 50% of their time working away from the office in remote field sites in addition to operations staff who support the effective delivery of all JGI DRC program activities.

The DRC Health Project Manager will apply their strong project management skills, experience and a track record of achievement leading implementation of health programs in challenging developing country contexts to JGI's new 4-year program designed to significantly improve gender equity, maternal health and family planning outcomes. Working in close collaboration with a Senior Health Project Officer and team of field based project staff, the Health Project Manager will provide strategic management and oversight to achieve effective and on time delivery of the JGI health project, ensuring it remains fully accountable to beneficiaries, donors, government and civil society partners.

About JGI

The Jane Goodall Institute's mission is to inspire and empower people to take informed, compassionate action to make the world a better place for people, animals and the environment.

JGI initiated the DRC Program in 2005, implementing integrated community-centered conservation activities in the Maiko-Tayna-Kahuzi Biega Landscape of the Eastern DRC, an area rich in biodiversity and tremendous great ape conservation potential. JGI initiated a Population Health and Environment Program with the Ministry of Health of two Provinces to improve the lives of people living in vulnerable communities near critical great apes habitats. Health activities are focused on improving access to reproductive health/family planning services through the development and construction of health care facilities and services, in addition to providing capacity building for health care providers. Currently, JGI is leading the implementation of a 10-year Great Apes Conservation Action Plan for eastern DRC in partnership with multiple stakeholders, which also highlights the need to support health services for communities living adjacent to protected areas and community forests.



Primary Responsibilities

Manage and coordinate the JGI DRC Health Project in collaboration with a Goma based Senior Health Project Officer and 4 Field Agents based in Lubutu and Walikale.

Duties

- Plan and manage project budgets in close collaboration with the JGI DRC Operations Manager; DRC Country Director and JGI Finance team to ensure cost-effective and accountable and transparent project delivery;
- Plan and oversee implementation of project activities and deliverables in close collaboration with the Senior Health Project Officer and Field Agents;
- Lead the development and periodic review of team's annual work plans in line with project objectives;
- Lead selection and supervision of consultants engaged to achieve deliverables in line with project objectives;
- Track project expenditures to ensure compliance with donor requirements and organizational policies for procurement, eligibility of expenditures, financial reporting protocols and program visibility;
- Apply monitoring and evaluation frameworks to track project deliverables against results-based indicators as per the grant PMP;
- Compile, analyse and incorporate project data into high quality reports to donors and stakeholders;
- Schedule and lead update calls on project performance with the donor;
- Timely communicate to the donor any proposed changes to the work plan and budget for receipt of feedback and approval;
- Support project staff to develop and constantly improve the delivery of capacity building for health care providers and other key stakeholders;
- Ensure cross-cutting themes including: gender equity and environmental sustainability are fully integrated into project outcomes;
- Liaise with Population, Health, and Environment (PHE) networks in DRC to develop and maintain a clear analysis and understanding of the public health context of the Eastern DRC
- Represent JGI DRC at health cluster and coordination meetings with donors, health authorities, civil society organizations, the UN and other key actors;
- Work closely with other JGI project teams to develop and maintain synergies between JGI health projects, education and conservation programs;
- Coordinate key stakeholders' participation in project implementation;
- Identify potential new donors and partners and assist Country Director and JGI Africa Programs team to develop grant proposals as required;
- Contribute to regular security re-assessments and updates to security protocols.

Qualifications

- An undergraduate degree in public health, International Development Studies or equivalent (Master's Degree preferred)
- Fluent in written and spoken French and English
- Excellent written and verbal communication skills;
- A track record of success managing major donor funded development health, WASH and/ or humanitarian assistance programs in developing countries;
- A track record of successfully managing grants, ensuring all financial and programmatic requirements are achieved;
- Ability to effectively manage a team of professional program officers
- A track record of successfully applying results-based management (RBM) and M&E frameworks to ensure effective on time implementation of complex donor funded projects in developing countries;
- Knowledge of development and humanitarian aid systems with proven ability to implement projects in line with donor and governmental requirements;
- Proven dedication to working in humanitarian and health sectors;
- Experience implementing gender equity/gender analysis tools in projects, a plus;



- Experience implementing CIDA/DFATD grants and project management tools (RBM) a plus.
- Self-disciplined, open minded and flexible
- Effective negotiation skills;
- Excellent inter-personal skills with a proven ability to develop and maintain effective relationships
- Demonstrated ability to maintain a high degree of professionalism and integrity both within and outside the work environment
- Capacity to work in a challenging environment
- Knowledge of conservation and sustainable natural resource management desirable but not essential.

Work Environment

The DRC Health Project Manager will work out of the Goma office of JGI DRC. The DRC, particularly the Eastern DRC where JGI operates, is a conflict affected country thus the DRC Health Project Manager must demonstrate a high degree of competency leading delivery of complex major donor funded projects in challenging multi-stakeholder developing country contexts.

It is anticipated that the Project Manager will spend about 15% of her/ his time in the field.

Non-Discriminatory Policy

JGI's commitment to equal employment opportunities and the value of diversity is an essential part of our business practices and principles. In order to provide equal employment and advancement opportunities to all individuals, employment decisions at JGI will be based on merit, qualifications, abilities and eligibility to work in the United States. JGI's employees are treated without regard to race, color, religion, gender, sexual orientation, gender identity, national origin, age, physical and mental disability, marital status, veteran status, or any other characteristic protected by applicable state, local, and federal laws. This employment opportunity philosophy applies to all aspects of employment with JGI including recruiting, hiring, training, transfer, promotions, job assignments, benefits, compensation, discipline, dismissal, educational assistance, and social and recreational activities.

JGI complies with applicable state and local laws governing non-discrimination in employment in every location in which JGI has facilities. JGI will not tolerate discrimination or harassment based on race, color, religion, gender, sexual orientation, gender identity, national origin, age, physical and mental disability, marital status, veteran status, or any other characteristic protected by applicable state, local, and federal laws.

Application Instructions

Please submit a cover letter, resume and salary requirement to: africajobs@janegoodall.org by 11 January 2015.

Contact

No phone calls please. Only short listed candidates will be contacted.